

CHAPTER 710
AIRPORT IMPROVEMENT PROGRAM
[Prior to 6/3/87, Transportation Department [820]—(04,B) Ch 1]

761—710.1(328) Purpose. These rules establish the procedures for a governmental subdivision to apply for state or federal funds for the improvement of airports and air navigation facilities.

This rule is intended to implement Iowa Code sections 328.12 and 330.13.

761—710.2(328) Definitions. The definitions in Iowa Code sections 328.1, 330.1, and 330A.2 apply to this chapter of rules.

This rule is intended to implement Iowa Code sections 328.1, 330.1, and 330A.2.

761—710.3(17A) Location and information. Requests for information, forms or assistance in completing the forms, and all submissions shall be sent to: Office of Aviation, Iowa Department of Transportation, 800 Lincoln Way, Ames, Iowa 50010; telephone (515)239-1875. Information and forms are also available through the Internet at <http://www.iawings.com>.

This rule is intended to implement Iowa Code section 17A.3.

761—710.4(330) Federal airport improvement funds.

710.4(1) Applicant eligibility. A governmental subdivision owning a public airport that is listed in the Federal Aviation Administration's (FAA) National Plan of Integrated Airport Systems (NPIAS) is eligible to apply for federal funds. The NPIAS published report is available at the FAA Web site: www.faa.gov/arp/planning/npias. An airport that receives federal primary commercial service entitlement funds is not required to submit preapplications through the department.

710.4(2) Project eligibility. Projects must meet the FAA eligibility guidelines for federal airport improvement projects. Federal airport improvement program guidelines are available at the FAA Web site: www.faa.gov/arp/ace/aip/aip-guide.cfm.

710.4(3) Preapplication.

a. The department shall distribute preapplication instructions and forms annually to each eligible applicant.

b. The completed preapplication for federal airport improvement funds shall be sent to the department at the address in rule 710.3(17A) according to the time frame specified in the instructions.

710.4(4) Project prioritization.

a. The department shall review each completed preapplication for project eligibility and consistency with the state aviation system plan. The department shall review and prioritize projects based on the goals and objectives in the state aviation system plan.

b. The commission is responsible for approving the prioritization of the preapplications.

c. The department shall send the preapplications with priorities identified to the FAA and the FAA will contact the applicant directly concerning all subsequent action on the preapplication.

This rule is intended to implement Iowa Code section 330.13.

761—710.5(328) State airport improvement funds.

710.5(1) Applicant eligibility. A governmental subdivision owning or establishing a public airport is eligible to apply to the department for state airport improvement funds.

710.5(2) *Project eligibility.*

- a.* An airport improvement project must benefit and be accessible to the public.
- b.* Airport projects may include, but are not limited to: runway, taxiway, and apron surfaces; lighting and navigational aids; obstruction removal; grading, drainage, and surfacing airfield surfaces and protection areas; signage, security access control and lighting; and planning. A project that involves airfield infrastructure shall comply with the airport master plan or airport layout plan as adopted by the governmental subdivision.

710.5(3) *Application for funding.*

- a.* The department shall distribute the application instructions and forms annually to each publicly owned airport in Iowa.
- b.* Project applications shall be submitted to the office of aviation by the due date specified in the instructions.
- c.* Emergency operations project applications may be submitted at any time during the year to the office of aviation.
- d.* The department shall send applications for any special projects to all eligible airports. Airport sponsors shall submit applications for special projects to the department as specified in the application instructions.

710.5(4) *Review and approval.* The department shall review each completed application and evaluate the impact of the project on the aviation system considering the following factors: state system plan airport roles, goals and objectives; justification provided in the application; and ability to enhance aeronautical activity for the airport and system. The department shall recommend projects to the transportation commission for approval. The commission is responsible for approving the projects to be funded.

710.5(5) *Project agreement and responsibilities.*

- a.* After a project has been approved by the commission, the department shall enter into an agreement with the airport sponsor that specifies the responsibilities of the sponsor.
- b.* The agreement shall specify the amount of state funds, the contract period, and the responsibilities for project planning, development, and the payment process.
- c.* The department may inspect the improvement for compliance with the agreement and may audit all project costs incurred before sending the final payment to the governmental subdivision.

710.5(6) *Contract payments.*

- a.* Payments to the airport sponsor for eligible project costs shall be made on a cost reimbursement basis.
- b.* Engineering fees are an eligible project expense and shall be reimbursed in compliance with the agreement.

This rule is intended to implement Iowa Code chapters 328 and 329 and sections 384.95 to 384.103 and 573.12.

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CHAPTERS 711 to 714

Reserved